

NOTTINGHAM CITY COUNCIL

BULWELL AND BULWELL FOREST AREA COMMITTEE

MINUTES of the meeting held at Bulwell Riverside, Main Street Bulwell, Nottingham NG6 8QJ on 23 September 2015 from 17.33 - 19.34

Membership

Present

Councillor Eunice Campbell (Chair)
Councillor Alan Clark (Vice Chair)
Councillor Ginny Klein (Vice Chair)
Councillor John Hartshorne

Absent

Councillor Jackie Morris
Councillor Nick McDonald

Community Representatives in attendance:

- | | |
|--|-------------------|
| ✓ Bradford St Allotment Association | Reginald Knowles |
| Bulwell Churches Together | Colin Bones |
| ✓ Bulwell Hall Tenants and Residents Association | Sheila Loades |
| ✓ Covenant Ministries | Joseph Zulu |
| ✓ Coventry Rd Estate Tenants and Residents Association | John Hancock |
| ✓ Forest Park Neighbourhood Watch | Doreen Carruthers |
| ✓ Friends of Bulwell Bogs | Roz Yousouf |
| My Sight Nottinghamshire | David Norman |
| ✓ Ravensworth Rd Methodist Church | Gillian Slack |
| ✓ Rise Park Action Group | Paul Bakajsa |
| ✓ Royal British Legion Bulwell Branch | Paul Carl Jackson |
| ✓ St Johns Church | Rev David Gray |
| Tenants and Crabtree Residents Association | Maria Shakespeare |
| ✓ Top Valley Community Centre Ltd | Robin Goodwin |

Colleagues, partners and others in attendance:

Inspector Christine Busuttil	Nottinghamshire Police
Annabel Taylor	Nottingham Clinical Commissioning Group
Kevin Banfield	NCC Programme Management
Mark Armstrong	Senior Regeneration Officer
Heidi May	North Locality Manager
Celia Knight	Neighbourhood Development Officer (Bulwell Forest Ward)
Suki Shergill	Neighbourhood Development Officer (Bulwell Ward)
Toni Smithurst	Nottingham City Homes Tenancy & Estates Manager
Catherine Ziane-Pryor	Governance Officer

15 APOLOGIES FOR ABSENCE

Councillor Nick McDonald (other Council business)
Councillor Jackie Morris (other Council business)
David Norman
Maria Shakespeare
Colin Bones

16 DECLARATIONS OF INTERESTS

None.

17 MINUTES

Subject to listing Paul Bakajsa as in attendance, the minutes of the meeting held on 17 June 2015 were confirmed and signed by the Chair.

18 AREA COMMITTEE COMMUNITY REPRESENTATIVES

Celia Knight, Neighbourhood Development Officer, presented the report of the Director for Communities, which asks the Committee to confirm the Area Committee Community Representatives for 2015/16.

RESOLVED to note the following appointments:

Organisation

Name

My Sight Nottinghamshire

David Norman

St Johns Church

Rev David Gray

Rise Park Action Group

Paul Bakajsa

Royal British Legion Bulwell Branch

Paul Carl Jackson

Bradford St Allotment Association

Reginald Knowles

Coventry Rd Estate Tenants and Residents Association

John Hancock

Tenants and Crabtree Residents Association

Maria Shakespeare

Bulwell Churches Together

Colin Bones

Bulwell Hall Tenants and Residents Association

Sheila Loades

Forest Park Neighbourhood Watch

Doreen Carruthers

Ravenworth Road Methodist Church

Gillian Slack

Friends of Bulwell Bogs

Roz Yousouf

Covenant Ministries

Joseph Zulu

Top Valley Community Centre Ltd

Robin Goodwin

19 BULWELL AND BULWELL FOREST SELF-CARE PILOT

Kevin Banfield of Nottingham City Council, and Annabel Taylor from Nottingham City Clinical Commissioning Group (CCG), were in attendance to inform the Committee of a new self-care pilot scheme operating within Bulwell and Bulwell Forest.

In addition to the provided presentation, the following points were highlighted:

- (a) as the demand for health and well-being support is increasing, especially with more complex needs, the pilot scheme aims to better enable healthcare workers and volunteer citizens to more effectively connect citizens in need to the most appropriate social and well-being services, often without the need of GP or specialist referrals by providing a joined up and co-ordinated system of care services which are clearly marked and easily accessible;

- (b) there is an over reliance on health and social care across the City with a significant amount of GP time needlessly spent with citizens who, with little assistance and direction, can access appropriate personal and social services to support their needs, such as self-help groups and co-ordinated activities;
- (c) as outlined within the presentation, the 18 month pilot has a schedule of engagement and communication events which aim to inform and empower citizens to help themselves and each other in accessing appropriate support. The pilot also aims to identify where service gaps exist and how this could be addressed;
- (d) training is currently taking place with a full range of healthcare workers and volunteers to ensure they are aware of the co-ordinated scheme and are able to help direct and signpost citizens to beneficial services, not just to address current personal and social issues but also to prevent potential issues before they arise;
- (e) health care workers and trained volunteers will be able to help identify citizens who, beyond medical needs, would benefit from some sort of personal or social support, and inform care coordinators who can then arrange the support required. Citizens will be able also apply directly for support they feel need and encouraged to manage their own non-medical conditions but with support and advice available if necessary;
- (f) a comprehensive, joined up and up-to-date online information directory providing information on the services available is being compiled and should be available in 2016, but an interim solution will be available from October 2015. In addition, self-care hubs and kiosks will be located in community venues, such as Bulwell Library, Boots the Chemist and Morrison's Supermarket, to ensure citizens can access the online directory with assistance if necessary;
- (g) during October 2015 the sites of community clinics will be confirmed. These community clinics will provide an opportunity for people to drop-in to enquire about support, seek advice, and even a trial low-level assistance equipment;
- (h) one aspect of the pilot is to consider ways in which citizens who may benefit from services can be identified and engaged, especially when they are not known to health care workers. This is just one area in which local community knowledge can prove very important, especially when some citizens stay very close to home and don't venture into the town centre;
- (i) once specific areas of need are identified, existing services can be assessed and where gaps become apparent, efforts made to address this;
- (j) it's important that citizens are aware of the pilot to the various projects and opportunities within it, including the possibility of becoming a community navigator who is able to help signpost assistance to appropriate services, opening a rally round account for someone who may need several aspects of support, or identifying people who could benefit greatly from services available, such as those who are the isolated and/or lonely;
- (k) all members of the Committee are encouraged to become involved, even if it is only to ensure that as many local people as possible are aware of the pilot, what can be

available to them and how to access services and promoting the information event is to be held on 1 October 2015 at Bulwell Riverside from 9.30am to 12.30pm. In addition, Kevin and Annabel are willing to visit community groups, including churches, to speak about and promote the pilot and also to collect citizen's views and ideas and also provide feedback;

- (l) analysis of the pilot is on-going and will consider how it is working, who is benefitting, from what, and which targets are and are not met.

Comments from the Committee and responses included:

- (m) although initially sceptical, a recently widowed citizen was referred by her GP to 'Click' from where she was directed to a group from which she has received valuable social support;
- (n) the cost of joining 'Click' is £15 per year but where people really can't afford to pay, they are asked to offer support by providing at least 5 acts of kindness such as calling an isolated person or accompanying someone to their first visit to a self-help group;
- (o) the cost of the pilot is relatively low as the whole point of it is to make the most of the services and opportunities which already exist by ensuring co-ordination, joined up working and improving communication.

RESOLVED for an update on the pilot to be submitted to a future meeting of the Committee.

20 BULWELL TOWN CENTRE ACTION PLAN

Mark Armstrong, Senior Regeneration Officer, informed the committee of his role as Town Centre Coordinator for Bulwell and Clifton town centres.

The following points were made:

- (a) for many people who are not familiar with the area, Bulwell Town Centre has a negative reputation but this is not the case and whilst Bulwell actually has a very healthy town centre, there is still work to be done and improvements to be made;
- (b) the positive points about Bulwell Town Centre are:
 - (i) it has a focus point of one of the best outdoor markets in the area;
 - (ii) there is a good mix of national, independent and semi-independent shops and service providers;
 - (iii) the needs of the local population can generally be met although there is a lack of clothing shops;
 - (iv) it is well maintained and clean;

- (v) there are excellent transport links with bus train and tram stations and it is not too far from the M1;
- (c) the weaker points for Bulwell Town Centre are acknowledged in the Town Centre Action Plan which are:
 - (i) there is poor liaison and communication between business between businesses;
 - (ii) the arterial routes to and from the town need attention as some do not create a good impression;
 - (iii) there is a lack of leisure and evening attractions with a focus on pubs and takeaways;
- (d) the aim of the Town Centre Action Plan is to have a regeneration focus on improving the area in consultation with local businesses, the City Council and citizens;
- (e) it has been suggested that a conservation area within the town centre be established which could include the St Mary's church as it is an architectural asset of the town;
- (f) topics discussed regarding the marketplace area included:
 - (i) although the marketplace is a popular attraction, it's been suggested that this could be further promoted and the appeal be broadened with seasonal markets and special events;
 - (ii) street furnishings could be reconsidered;
 - (iii) the appearance of the market stalls could be improved with a more uniform look instead of random, patchy sheeting;
 - (iv) the barrier of the brick wall which runs along the curve of the road beside the market could be adapted to make it more visually pleasing and practical, possibly providing seating on the market side;
 - (v) the walk from the tram stop into the town centre could be made more pleasant, including ensuring that dropped curbs allow reasonable routes to the shops and allowing shared vehicle and pedestrian space over the small bridge towards the market;
 - (vi) the market facing large window banners of the Wilkinson's store could be more appealing;
 - (vii) the rusted railings to the road facing side of the Wilkinson store, with the old banners, could be made far more presentable;
 - (viii) the town old town Hall is an interesting building but at one time the amount of signage detracted from the architecture and was overwhelming;

- (ix) the area between Greggs and Boots has been a focus of several improvement attempts to prevent unauthorised vehicle access but currently it is unsightly with a multitude of bollards. Ideally this space could be transformed into an area of serenity.

The following comments were made by the committee and responses given:

- (a) the park-and-ride car park spaces at the tram stop are recognised as being valuable to the local community and any improvements to car parking and the route to the shops from the tram should only involve reconfiguration of the car park with no loss of parking spaces;
- (b) residents are concerned that buses cannot access the Morrison Supermarkets site resulting in residents having to cross four lanes of traffic to get to the supermarket from the current bus stop;
- (c) the ad-hoc appearance of market stalls is an accepted and welcome aspect of an independent market. A uniform appearance would not be considered as an improvement for some residents, while others would welcome it;
- (d) any improvements to the area should include consideration for old people, especially with regard to the 'take a seat' campaign, as Nottingham is branding itself as an age friendly City;
- (e) any additional seating would be sited to ensure that it did not interfere with market activity and access;
- (f) preventing cars from driving through the market needs to be considered as even during market days they move too quickly.

RESOLVED

- (1) to note the aims and proposals for improving Bulwell Town Centre;**
- (2) for the Town Centre Co-ordinator to report back to the Area Committee at a future meeting with progress of the proposed improvements.**

21 POLICE UPDATE

Police inspector Christine Busuttill updated the Committee on the latest crime statistics for the area.

- (a) there were 46 burglary offences since the last meeting which is down on the same period last year. Several offences are expected to have been the result of a single offender who is now managed and along with five others who have now been detained including a person who was posing as a nurse to get into elderly people's homes;
- (b) shoplifting is starting to reduced, possibly as a result of images of shoplifters being placed on Facebook and similar forums;

- (c) theft from a person continues although the Police do now have suspects;
- (d) during the Bulwell Forest Week of Action 9 motorbikes were seized, 57 speeding offences were recorded on Bestwood Road, three of which will go to court as they were registered as driving over 50mph in a 30mph zone;
- (e) a Public Spaces Protection Order has been proposed for Merchant Street as a result of the ongoing antisocial behaviour issues.

Mark Armstrong assured the committee that with regard to addressing shoplifting within the town centre, this is part of the Town Centre Action Plan but as the University of Nottingham is to shortly undertake research on the effectiveness of shoplifting deterrents (which would include a provision of radio systems and potentially monitoring equipment), no further development of anti-shoplifting policies or process will take place, pending the outcome of the research.

Question from the committee on the responses given included:

- (a) whilst approximately 46 PCSO posts are to be lost across Nottinghamshire, a restructure will ensure that Bulwell and Bulwell Forest will retain the current cover;
- (b) in addition to the police operation during the week of action, community speed watch on Bestwood Road caught 28 vehicles speeding within the first 45 minutes;
- (c) the speed limit on St Albans Road is supposed to be 20 mph but this is not adhered to with many drivers, including bus drivers, with many speeding beyond 30 mph, so the planned activity by community speed watch in this area is welcomed;
- (d) it is a concern that some PCSOs have told some tenants and residents groups that they will no longer report local crime statistics and issues to tenants residents meetings and that once they have collected information from the group they will then leave the meeting.

22 AREA CAPITAL FUND - 2015/16 PROGRAMME NOTTINGHAM CITY HOMES ENVIRONMENTAL FUND - 2015/16

Celia Knight, Neighbourhood Development Officer, presented the report which proposes Area Capital and Public Realm schemes, along with Nottingham City Homes Environmental Programmes schemes.

It is noted that the work to Norwich Gardens has now been completed and has had a very positive effect on the area.

RESOLVED

- (1) to note the following financial position of Bulwell Ward budget:**

Total Decommited***	£0
2015-2016 LTP allocation	£82,000
LTP carried forward from 2013-2015	£0

2015 - 2016 Public Realm allocation		£49,050
Public Realm carried forward from 2013-2015		£82,467
Total Available 2015 - 2016 ACF		£213,517
*Less LTP schemes	-	£47,999
**Less Public Realm schemes	-	£16,849
***Decommitted funds	+	£0
Remaining available balance		£148,669
LTP element remaining		£34,001
Public Realm element remaining		£114,668

(2) to approve the following Bulwell Forest LTP schemes:

Location	Estimate	Details
Bulwell Forest Road Safety	£2,500	Assessment of possible improvement to road safety measures across the ward in response to a road accident report- lead service: Traffic & Safety
Bulwell Forest Traffic & Safety	£9,000	Review of existing traffic measures - lead service: Traffic & Safety
Flaxton Way / Stacey Avenue	£6,000	Junction protection at the Flaxton Way and Stacey Avenue to improve visibility and safety - lead service: Traffic & Safety

(3) to approve the following Public Realm schemes for Bulwell Forest Ward:

Location	Estimate	Details
St Albans Road	£2,500	Installation of dropped crossing at junction on St Albans Road to improve use and access of footways for pedestrians - lead service: Traffic & Safety
Schools road safety	£1,350	Assessment and replacement of signs outside schools in identified locations across the ward - lead service: Traffic & Safety

(4) to note the following financial position of Bulwell Forest Ward budget:

Total Decommitted***		£0
2015-2016 LTP allocation		£49,000
LTP carried forward from 2013-2015		£0
2015 - 2016 Public Realm allocation		£29,250
Public Realm carried forward from 2013-2015		£526
Total Available 2015 - 2016 ACF		£78,776
*Less LTP schemes	-	£48,586
**Less Public Realm schemes	-	£16,432
***Decommitted funds	+	£0
Remaining available balance		£13,758

LTP element remaining £414
Public Realm element remaining £13,344

- (5) to note the current Nottingham City Homes Environmental budget financial position:

Ward	Actual Budget (including carry over from 2014/15)	Schemes Approved	Remaining Budget
Bulwell	£197,653	£78,919	£99,815
Bulwell Forest	£44,503	£20,674	£23,829

- (6) to approve the following schemes:

Address	Request	Reason	Cost
Snapeook Court	Upgrade the fencing around the drying area	Wider improvements underway to the scheme and it is felt that the drying area fencing would benefit from being upgraded.	£2,862.00.
Flaxton Way	Installation of fencing and gates.	To maximise security	£3,080.00
Ridgeway Parking scheme	Fees for traffic safety audit and planning application	To ascertain if the parking scheme is feasible to proceed with.	£1,800

23 WARD PERFORMANCE REPORT

Celia Knight, Neighbourhood Development Officer, presented the report which provides detailed performance statistics along with commentary of progress made against area targets.

The Chair requested that in future, if any members of the committee had any issues or questions to raise regarding the contents of the performance report, they informed Neighbourhood Development Officers a few days before the meeting to enable the answers or information to be provided at the meeting.

RESOLVED to note the report.

24 NOTTINGHAM CITY HOMES PERFORMANCE AND UPDATE

Toni Smithurst, Nottingham City Homes Tenancy and Estate Manager, presented the report which updated the committee on the performance of Nottingham City Homes within Bulwell and Bulwell Forest.

The Committee was informed that there is to be a new Patch Manager for the Bulwell Central Patch.

RESOLVED to note the report.

25 AREA COMMITTEE FINANCE AND DELEGATED AUTHORITY

Celia Knight, Neighbourhood Development Officer, presented the report which informs the Committee of the actions agreed by the Director of Neighbourhood Services as a result of Ward member funding decisions and the financial position of the Ward Member Budgets.

It was noted that although some further schemes had been approved, this had taken place after the report had been produced so they were not included but were progressing.

RESOLVED

- (1) to note the following Ward Councillor Budget allocations for Bulwell Ward:

<u>Schemes: Bulwell Ward</u>	<u>Councillor(s)</u>	<u>Amount</u>
Bulbs for Mariner Court	Hartshorne, Morris & Klein	£100
Totley Close Launch	Hartshorne, Morris & Klein	£600
Men's Health Event	Hartshorne, Morris & Klein	£420

- (2) to note the Bulwell Ward financial position:

Balance Brought Forward 14/15	£6,200
Councillor funding 15/16	£15,000
Deprivation Funds	£0
Total Funds	£21,200
Allocated 15/16	£1,571
De-committed Schemes	£355
Uncommitted Funds after Allocated Schemes	£19,984

- (3) to note the following Ward Councillor Budget allocations for Bulwell Forest Ward:

<u>Schemes: Bulwell Forest Ward</u>	<u>Councillor(s)</u>	<u>Amount</u>
Bulwell Forest Garden Health and Wellbeing event	Campbell, Clark, McDonald	£150
Rise Park Football Club	Campbell, Clark, McDonald	£551
Replacement Xmas Lights at Rise Park	Campbell, Clark, McDonald	£3000
Bulwell United Reformed Church Pool Table	Campbell, Clark, McDonald	£450

- (4) to note the Bulwell Forest Ward financial position:

Balance Brought Forward 14/15	£78
Councillor funding 15/16	£15,000
Deprivation Funds	£0
Total Funds	£15,078
Allocated 15/16	£4,151
De-committed Schemes	£0
Uncommitted Funds after Allocated Schemes	£10,927

26 APPOINTMENTS TO OUTSIDE BODIES

Catherine Ziane-Pryor, Governance Officer, presented the report of the Corporate Director of Resilience which asked the Committee to agree the appointments of Councillors to Outside Bodies.

It is noted that the Outside Bodies below have specifically requested Councillors as Members and that other organisations are enquiring as to the process.

RESOLVED to agree the following appointments:

Outside Body	Function	Appointments
Crabtree Farm Community Association Management Committee	Manage Crabtree Farm Community Centre	Cllr Morris
Healthy Living Centre Management Committee	Manage Healthy Living Centre	Cllr Klein
Snapewood Community Association Management Committee	Manage Community Centre.	Cllr Hartshorne

27 ITEMS FOR FUTURE AGENDA

The Chair presented the opportunity for community representatives to suggest future agenda items to be considered by the Committee. Any suggestions needed to be presented at least six weeks before the meeting date to either Celia Knight, Neighbourhood Development Officer for Bulwell Forest Ward, or Suki Shergill, Neighbourhood Development Officer for Bulwell Ward.

28 FORTHCOMING EVENTS

Forthcoming events include:

- week starting 28/09/15 Older Person's Events –throughout the 'Take a Seat' campaign launched in Market Square;
- 01/10/15 Older Person's Event in Market Square, 1.30pm-4pm a variety of activities and interest followed by 'Strictly age friendly dancing'; There was also an Older Persons Event taking place at Riverside in the morning.
- 05/10/15 The Leader Listens (Area 1) Questions need to be provided in advance to ensure that informed responses can be provided and where necessary the route of the tour can include the area of the issue concerned so the Leader can see the issue first hand;
- VJ Day at the British Legion Railway Club will include a variety of stalls and 2 bands playing;
- 29/09/15 Top Valley Community Centre 10am to 12noon McMillan Fundraising coffee morning;
- 26/09/15 NCH Tenant Fun day 11am to 3pm at Bulwell Academy with a variety of activities;

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- 17/10/15 Rise Park Photography Exhibition, 10.30am to 3.30pm at Rise Park Community Centre.

29 CHANGE OF NOVEMBER MEETING DATE

RESOLVED to note the change of the next meeting date from 18 November to 25 November 2015.